



SURE trainee policies

- 1) SURE offers student the possibility to conduct an “International SURE Internship” 1) with SURE supporting the organization, communication and documentation of current SURE activities (this internship can be done in Berlin (Germany) and/or Salzburg (Austria) or from a third location remotely); 2) within our SURE co-operation partners in Shanghai, Guatemala, Karachi, Bogota or Buenos Aires.
- 2) For applying for a SURE trainee interested candidates (at bachelor, master or PhD level) shall send a motivation letter and a full CV to Martina Artmann (SURE treasurer) or Jürgen Breuste (SURE President).
- 3) Before starting the internship the SURE trainee will develop in co-operation with the SURE supervisor a working and research plan which will be processed in the course of the trainee.
- 4) When applying for and conducting internships within our worldwide co-operations the requirements and framework conditions (internship policies, working conditions, eventually payments etc.) for the trainee may depend on the SURE host institution and must in cases clarified by the trainee contacting the respective SURE partner.
- 5) SURE will not provide any financial support which means that the interneer will be liable to cover all cost associated with travelling and accommodation during the course of this internship. However, other forms of support may be availed upon mutual agreement.
- 6) After acceptance for a SURE internship the candidate has to fill a short form on the SURE trainee before starting the internship. The information is also published on the SURE webpage.
- 7) SURE trainees provide a short report in English after the internship (max. 300 words). The report is also published on the SURE webpage
- 8) SURE is certifying the trainee after the internship. If the internship is conducted in co-operation with a partner the trainee is certified in cooperation with the respective SURE-partner.
- 9) At the end of the internship, the interneer will receive a one year free membership of SURE to continue his/her affiliation with SURE.
- 10) SURE trainees agree that the results achieved during the internships belong to the host institution and SURE for publications, reports etc.

I have read the SURE trainee policies and fully comprehend and agree to abide by them.

Place, date

Sign by the SURE trainee